

WORK HISTORY

Take time to fill in this section carefully and completely. Answers given in this section may be verified with former employers. Start with your present or most recent position and work backwards. If more space is necessary for listing your experience, use the **Work History Supplemental Form** or a separate sheet of paper. **Resumes must be attached, but YOU MAY NOT USE A RESUME AS A SUBSTITUTE FOR COMPLETING THIS SECTION.**

1. Current or Most Recent Employer

Employer	Address		City	State	Zip
Job Title	Supervisor's Name		Telephone No. (540) 890-	No. Supervised by you:	
Date Employed (mo/yr)	Starting Salary \$ per	Ending Salary \$ per	Reason for Leaving	May we contact employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Date Separated (mo/yr)	List Major duties in order of their importance in the job:				
Full Time	Years	Months			
Part Time	Years	Months			
If part time, no. hours per week:					

2. Previous Employer

Employer	Address		City	State	Zip
Job Title	Supervisor's Name		Telephone No. () -	No. Supervised by you:	
Date Employed (mo/yr)	Starting Salary \$ per	Ending Salary \$ per	Reason for Leaving	May we contact employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Date Separated (mo/yr)	List Major duties in order of their importance in the job:				
Full Time	Years	Months			
Part Time	Years	Months			
If part time, no. hours per week:					

3. Previous Employer

Employer	Address		City	State	Zip
Job Title	Supervisor's Name		Telephone No. () -	No. Supervised by you:	
Date Employed (mo/yr)	Starting Salary \$ per	Ending Salary \$ per	Reason for Leaving	May we contact employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Date Separated (mo/yr)	List Major duties in order of their importance in the job:				
Full Time	Years	Months			
Part Time	Years	Months			
If part time, no. hours per week:					

Have you ever left a job for reasons other than voluntary resignation? Yes ___ No ___ If yes, please briefly describe the circumstances: _____

QUALIFICATIONS

In the space provided below, summarize your education, training and experience relative to the skills, qualifications and requirements as described on the job announcement. Read the job announcement carefully before you apply. It is your responsibility to complete all parts of the application and show how you meet the qualifications. **Resumes must be attached.**

REFERENCES: (2 professional and 1 character)

	Name	Address	Phone No.
1)			() -
2)			() -
3)			() -

Have you ever been convicted of a Felony or Class A Misdemeanor? Yes No If Yes, identify the type of offense, date and location: _____

A REVIEW OF APPLICANTS CRIMINAL HISTORY RECORD MAY OCCUR**CERTIFICATION**

BEFORE SIGNING, READ THE FOLLOWING STATEMENT CAREFULLY: THIS APPLICATION IS TRUE AND COMPLETE. ANY FALSE INFORMATION MAY BE CAUSE FOR REJECTION OF APPLICATION. IF CURRENTLY EMPLOYED BY THE STATE, I MAY BE TERMINATED. I AUTHORIZE THE RELEASE OF ANY INFORMATION FROM PREVIOUS EMPLOYERS OR CHARACTER REFERENCES.

I UNDERSTAND THAT IF I AM HIRED BY TIMBER TRUSS HOUSING SYSTEMS, THE COMPANY SHALL REQUIRE VERIFICATION OF MY IDENTITY AND ELIGIBILITY FOR EMPLOYMENT IN THE UNITED STATES.

APPLICANT SIGNATURE _____

DATE _____